

DEPARTMENT OF EDUCATION OF PORTO RICO
Office of the Commissioner
San Juan

Circular Letter No. 380

October 24, 1906.

To Superintendents,

Gentlemen:-

As stated in Circular Letter No. 374, teachers of English are expected to keep an accurate record of the attendance of Porto Rican teachers upon the English classes. These reports are to be kept on a special card form, a supply of which will be sent you as soon as they are received from the printer. The form is arranged for a definite report for every class session; the Superintendent is supposed to examine those reports from time to time in order to assure himself that they are being correctly kept and to follow up any cases which may demand special action.

At the close of the course all reports are to be forwarded to this office for filing.

Respectfully,

(Signed) Roland P. Falkner
Commissioner of Education.

E.W.L. KBH 664